**Toiyabe Indian Health Project, Inc.**

**POSITION DESCRIPTION**

**position:** Certified Hemodialysis Technician (CHT) **salary:** TSS 7

**supervisor:** Dialysis Facility Administrator

**work station:** Dialysis Center – Bishop **STATUS:** NON-EXEMPT

**position summary:** The Biomed Tech/CHT is a dual role position which shall be responsible for the dialysis equipment, preventative maintenance and repair, monitoring and maintenance of the water treatment system. Provide patient care on the floor as needed on a regular basis.

**qualifications:**

1. High school graduate or equivalent.
2. Current State of California CHT certification.
3. Knowledge and understanding of machine operations, recognizing malfunctions and appropriate documentation. Knowledge and experience with dialysis machines and water system operations, maintenance, troubleshooting, repair and documentation.
4. Ability to work long hours, odd shifts, stand for extended periods of time and lift a minimum of 50 pounds.
5. Able to travel out of the area and attend training as necessary.
6. Possess a valid driver’s license and be insurable with company insurance.
7. Ability to maintain strict confidentiality according to policy and HIPAA regulations.
8. Possess good interpersonal and communication skills, have leadership ability and possess good computer skills.
9. Must be sensitive and possess an awareness and keen appreciation of Native American traditions, customs and socioeconomic needs of the Indian community.
10. American Indian preference in accordance with the Indian Preference Act (Title 25, U.S. Code, §472 & §473).

**RESPONSIBILITIES:**

1. Administer and monitor dialysis therapy to patients, performing direct patient care dialysis procedures including but not limited to, taking vitals, blood lab work, utilizing dialyzer.
2. Recognize and address onset of medical complications and/or inadequate response to dialysis therapy, physical and/or emotional condition which may require assistance and notifies the appropriate staff members for assistance.
3. Gathers data for pre and post assessments, sets up, primes and checks the machine safety features prior to treatment. Initiates treatment and monitors patient.
4. Complies with policy for infection control measures, personal protective uniform, disinfecting equipment and patient care areas.
5. Familiar with and complies with all current regulations and laws pertaining to Dialysis Center treatment and operation.
6. Participate in quality assurance meetings and reporting of appropriate audits and monitors. Attend staff meetings, in-service classes and other educational programs as directed by supervisor.
7. Other duties as assigned.

**Description Reviewed: Employee: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_**

**Supervisor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_**