

# **Board of Directors**

## **Meeting Minutes**

**Friday, June 5, 2020**

**Bishop, CA – TIHP Conf. Center**



### **BOARD MEMBERS PRESENT:**

#### **Big Pine Paiute Tribe of the Owens Valley:**

- Virgil "Dave" Moose
- Charlotte David
- Vacant, Alternate

#### **Bishop Paiute Tribe:**

- Brian Poncho
- Kristopher Hohag
- Allen Summers, Alternate

#### **Bridgeport Indian Colony:**

- Ervin Lent, Sr.
- Janice Mendez – VICE-CHAIRPERSON
- Vacant, Alternate

#### **Fort Independence Indian Reservation:**

- Marilyn Bracken
- Rick Maddux
- Lindsey Stine, Alternate

#### **Lone Pine Paiute-Shoshone Reservation:**

- Richard Button
- Robert Zucco – EXEC. MEMBER AT-LARGE
- Melvin Joseph, Alternate

#### **Timbisha Shoshone Tribe:**

- George Gholson – CHAIRMAN
- White Dove Kennedy
- Dora Jones, Alternate

#### **Utu Utu Gwaitu Paiute Tribe:**

- Vacant
- Geraldine Cady
- Jerold Blain, Alternate

### **STAFF MEMBERS PRESENT:**

- Kori Novak, Chief Executive Officer
- Ethan Dexter, Chief Operations Officer
- Jernon Kelly, Chief Financial Officer
- Summer Frazier, Chief Medical Officer
- Susan Lovelace, Executive Assistant to the CEO

### **GUEST(S) PRESENT:**

## **I. CALL TO ORDER**

*Board Chairman, George Gholson, called the meeting to order at 9:05A.M.*

## **II. INVOCATION**

*An invocation was given by Janice Mendez.*

### **III. ROLL CALL**

Board Secretary, conducted roll call, establishing a quorum to conduct business with 14 Board members present.

### **IV. APPROVAL OF MEETING AGENDA**

*MOTION: To approve the meeting agenda as presented.*

*M/S/C: Robert Zucco / Marilyn Bracken / Carried unanimously.*

### **VI. GUESTS**

None

### **IX. TRIBAL CORRESPONDENCE**

None

### **X. INTERNAL CORRESPONDENCE**

None

### **VII. APPROVAL OF MEETING MINUTES**

Brian Poncho brought up that he would like it noted that the executive committee meeting minutes were requested. Discussion was had on how this would be approved and reflected under new business. It was discussed that these minutes are normally approved at the executive committee meetings.

The section in red should be stricken as this was personal information on the CEO.

Friday, May 1, 2020

*MOTION: To approve the meeting minutes for Friday, May 1, 2020 with changes.*

*M/S/C: Brian Poncho / Janice Mendez / Carried unanimously.*

### **VII. APPROVAL OF MEETING MINUTES**

Friday, April 17, 2020

Under New Business delete “to say” under what Brian said under the pharmacy.

*MOTION: To approve the meeting minutes for Friday, April 17, 2020 with one change.*

*M/S/C: Brian Poncho / Marilyn Bracken / Motion carried with 1 abstention (el).*

Friday, May 15, 2020

Brian would like to change the wording under the pharmacy strategy paragraph on the sentence to read, “ would like to stay and this is being held off until this contract is over.” Deleting “on” and “after”. Brian would like to add, “...the previous pharmacists, Kori stated.” to the pharmacy section.

MOTION: *To approve the meeting minutes for Friday, May 15, 2020 with changes.*

M/S/C: *Marilyn Bracken / Brian Poncho / Motion carried with 2 abstentions (rm/el).*

## **X. PUBLIC COMMENT**

## **VIII. UNFINISHED BUSINESS**

None

## **XI. EXECUTIVE SESSION**

MOTION: *To enter Executive Session at 9:30 am.*

M/S/C: *Marilyn Bracken / Geraldine Cady / Carried unanimously.*

### TERO

#### By-laws Discussion

#### Pharmacy

#### CEO Evaluation

MOTION: *To exit Executive Session at 11: pm.*

M/S/C: *Janice Mendez / Brian Poncho / Carried unanimously.*

## **XII. CEO REPORT**

*Kori Novak*

Kori reported that

George reminded Kori that the Board would like to get a newsletter out to all the people that do not have social media. Kori responded that the PR person is going to be doing a COVID specific newsletter.

Janice wanted Kori to explain the 2 million dollar deposit to the Merrill Lynch account. Kori informed the committee that a money market account will make more interest than our regular account. We had withdrawn the \$1million and replaced the money recently. When Jernon saw

that the interest rate was good we put another million into the account to make more money on our money. This was relayed to the Board at a meeting. Jernon mentioned the first million was replenishing the funds that were withdrawn. The second million is in a money market account. Brian asked about the finances and moving money around, he mentioned when you get into the realm of investing money he wants to know if the staff should be making these decisions. Jernon wanted to clarify that this money cannot lose value and she would not consider this investing. If the Board wants to give staff this authority then that is up to the Board. Kori mentioned that this is considered operational and she has never in the past had to have authorization for a move of this kind. Ervin stated that we are only allowed to invest to a certain degree and are limited in how Merrill Lynch can invest it. Ervin feels that this does not need to be brought back every time for authorization. Dave Moose stated that he has to disagree with what Kori is saying and he would like the finance committee should be the authorizer on moves of this nature. This should not be a staff decision. Ervin recommends that we look at the agreement between Toiyabe and Merrill Lynch. George mentioned that this is normal and has been an FYI item in the past with the past CEO. Robert stated that when we move money around it has always been brought to the finance committee and approved and ratified by the Board.

*MOTION: To approve the CEO Report presented by Kori Novak.*

*M/S/C: Janice Mendez / Robert Zucco / Carried unanimously.*

### **XIII. COO REPORT**

*Ethan Dexter*

Ethan reviewed his report. Mentioning the staff working from home and how that is going at this time. Dialysis is seeing more patients as well as Family Services and encounters have increased. Public Health has scaled back on other activities to focus on meal and medication delivery. Ethan informed the Board that phones will be down for the weekend when we switch to the new phone system.

Richard Button asked about the telehealth and if that is on the system or something different. Ethan explained that telehealth will utilize the phone system, but it is primarily over the internet. Richard explained our telehealth is changing for the better, which Ethan confirmed and we can bill for these services. This will be evaluated in the future. Richard asked about getting okays from the patient, which is done at the telehealth meetings. Kori mentioned there is a link that you must agree to regarding discussing health records over the phone/video. George asked if the Board can see the EMR bids, which Kori can have Shawn send to the Board.

*MOTION: To approve the COO Report presented by Ethan Dexter.*

*M/S/C: Marilyn Bracken / Robert Zucco / Carried unanimously.*

### **XIV. FISCAL REPORT**

*Jernon Kelly*

Jernon reviewed the Fiscal Report, mentioning the addition to the budget from grants and the PPP loan. We have received another 1.8 million from CRIHB, 195K from HHS Stimulus fund, in

addition to other funding. Marilyn asked about the loan and do we have to repay this amount. Jernon stated that the forgiveness period has been extended. Jernon will be attending a course on this to get more information on the loan. We should use the whole amount of the loan and will not owe any money back. Revenue projections have not been updated. We are losing 50-85% of our revenue to function at current levels due to the pandemic. Jernon reported that we are in great shape with the addition of the new funding. Jernon reviewed the revenues from the departments. Our bank balance is over \$7 million and Jernon has never seen it this high. We have hired billers and they are currently training to take over our billing. This process should take about a year to move from RPMS. Janice mentioned that she would like to thank the staff and is pleased that we are bringing in more money.

*MOTION: To approve the Fiscal Report presented by Jernon Kelly.*

*M/S/C: Rick Maddux / Marilyn Bracken / Carried unanimously.*

## **XV. NEW BUSINESS**

### **Public Comment**

George brought up that at this time we do not have a policy on public comment and need to have one. Robert also mentioned that we continue to have YouTube segments. This should also be a policy. We should check with legal to see if this is a required item. Janice would also like to add social media. This should be in the By-laws and Proc. Policies. Public comment needs to be on the personnel committee agenda. Janice added that we need to amend our By-laws to cover social media for Board Members.

## **XVI. EXTERNAL BOARDS REPORTS**

### **California Area Tribal Advisory Committee (CATAC)**

No report no meeting.

### **California Rural Indian Health Board (CRIHB)**

No report no meeting.

### **California Indian Manpower Consortium (CIMC)**

No report no meeting.

## **XVII. ACTION ITEMS**

### **Consent Memorandum – Board Committees Report.**

*MOTION: To approve the consent memorandum.*

*M/S/C: Robert Zucco / Janice Mendez / Carried unanimously.*

Discussion was had on remote meetings versus in person meetings.

Janice thanked the staff for all their work.

**XVIII. NEXT SCHEDULED MEETING**

It was noted that the next scheduled meeting will be, Friday, July 10, 2020 @ 9:00 A.M. in Bishop, CA, via teleconference.

MOTION: *To adjourn the meeting.*

M/S/C: *Robert Zucco / Marilyn Bracken / Carried unanimously; the meeting thusly adjourned at 12:45P.M.*

Respectfully submitted,

Susan Lovelace  
Recording Secretary

Reviewed & authorized by:

  
\_\_\_\_\_  
Robert Zucco  
Secretary, TIHP Board of Directors