

TOIYABE INDIAN HEALTH PROJECT, INC.

POSITION DESCRIPTION

POSITION: Nephrologist

SALARY RANGE: TSS 14

SUPERVISOR: Chief Medical Officer

WORK STATION: Dialysis Unit

EXEMPT

The Nephrologist is appointed by the Chief Medical Officer and Chief Executive Officer and is responsible for the medical direction of the chronic dialysis facility.

QUALIFICATIONS:

1. Graduate of an approved and accepted medical school.
2. Registered and in possession of legal and unconditional license to practice his/her respective profession in the state of California. Possession of a valid Drug Enforcement Administration (DEA) number.
3. Meet requirements as listed in the ESRD interpretive Guidance Version 1.1, as it relates to the 42 CFC Part 494 Conditions for Coverage for ESRD facilities.
4. The Nephrologist must be a board-certified physician in internal medicine or pediatrics by a professional board who has completed a board-approved training program in nephrology and has at least 12-months of experience providing care to patients receiving dialysis. The nephrologist may maintain current certification in nephrology or pediatric nephrology or current certification in internal medicine or general pediatrics. CMS accepts the position of the ABIM and ABP and accepts current board certification in internal medicine, pediatrics, nephrology or pediatric nephrology as meeting this requirement.
5. Successful completion of a "board-approved training program" means the physician has completed a two-year nephrology fellowship, which would serve as evidence of the required 12-months of nephrology experience. CFC reference V682-683.
6. Valid driver's license and insurable with TIHP insurance.
7. Must be CPR certified or certified within three months of hire.
8. Must be sensitive and possess an awareness and keen appreciation of Indian traditions, customs, and socioeconomic needs of the Indian community.
9. American Indian preference in accordance with Indian Preference Act (Title 25, U.S. Code, § 472 & 473).

DUTIES & RESPONSIBILITIES:

1. Organizing and coordinating the administrative functions of the facility, delegating duties as authorized, and establishing formal means of accountability for those involved in patient care.
2. Medical supervision of the chronic dialysis facility including necessary training of personnel and recommendation for upgrading and maintaining equipment.
3. Coordination of chronic dialysis facility functions with all other ancillary services.

4. Medical/Administrative supervision of patient care and employees to provide timely and necessary procedures consistent with the operation of the chronic dialysis facility.
5. Oversee the Quality Assessment and Quality Improvement (QA/QI) program in conjunction with the CMO and QA/QI Manager.
6. Be familiar with 2012 Medical Director Toolkit and 2013 Medical Director’s Guide to Water Treatment.
7. Ongoing appraisal of type of services available, to the patients and their families with responsibility for making recommendations for improvements to the Chief Medical Officer.
8. Development of and participation in appropriate education program relative to chronic dialysis.
9. Participate in the development and implementation “patient care policies and procedures manual” for the facility to ensure individualized quality of care.
10. Monthly meetings with Clinical Coordinator to discuss current issues that relate to the facility, staff and patient care.

Job Description Reviewed: Employee _____ Date: _____

Supervisor _____ Date: _____