IT Director

Toiyabe Indian Health Project is looking for an IT Director to take over the infrastructure oversight of all technical operations. We need a hands-on professional who enjoys rolling up his or her sleeves and working with the team to achieve goals, meet quotas, eliminate security risks and increase patient satisfaction. The successful candidate will be a change management expert and extremely knowledgeable about the hierarchical infrastructure of health care information systems. You will be responsible for our entire systems administration team and will report directly to the COO. Your operations and system maintenance experience will help our systems grow as we expand.

Responsibilities:

- Overseeing technical projects in alignment with organizational goals
- Directing the effective delivery of networks, development, and disaster recovery systems and processes
- Working with organization Directors to find solutions to manage business activities
- Supervising a team of workers, while working closely with management, external vendors and advisors
- Preparing financial budgets and presenting proposals for capital projects to senior executives
- Researching and recommending new products
- Identifying new market opportunities
- Leading efforts to improve IT processes
- Develop reliable metrics for hardware, software and storage while ensuring strategic capacity planning
- Communicate clearly with administrative and health care staff as well as patients and vendors
- Oversee the operation of server systems
- Identify security vulnerabilities and eliminate them with strategic solutions that increase data safety
- Direct and support implementation of software and hardware upgrades
- Identify and recommend new technology solutions that we can implement in our organization
- Manage the clinic's help desk

Requirements:

1. Bachelor's degree in computer science or related field or related experience.
2. Minimum of eight (5) years of experience within healthcare information technology.
3. Minimum 3 years systems integration experience
4. Minimum 5 years' experience with EMR systems
5. Experience in the most current technologies and products used in the industry.

Preferred Education and Experience

1. EMR Implementation experience highly preferred
2. Master's degree in relevant field (MBA, Computer Science, etc.)